



CELENA M. SINKO

New York, NY 10027
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Tel. 267.334.4608

SKILLS

Equipment

Digital and film SLR, medium, and large format camera systems, portable and tethered digital capture, professional studio and portable strobe systems, Wacom Pen Tablet, C-41 color processor, color and black/white enlargers

Technical

Digital capture work-flow, backup and archiving, digital file management, color correction, retouching, ink jet color and black/white printing, flatbed scanning, digital assisting, Adobe Photoshop & Lightroom, Leaf Aptus, Leaf Aptus Digital Tech Training, custom matting, copy stand, glass slide creation, wet process black/white film developing and printing, wet process color printing

Other

Adobe Dreamweaver & InDesign, basic web design, all Microsoft Office applications

EDUCATION

Hallmark Institute of Photography, Turners Falls, MA	Certificate of Completion, Photography	2008
Kutztown University of Pennsylvania, Kutztown, PA	BFA, Studio Art/Photography	2005

WORK EXPERIENCE

<i>Freelance Photographer</i> Celena Sinko Photography, New York, NY -Photographer for NY, NJ, Eastern PA and surrounding areas -Portraiture, Still Life, Food, and Product photography	06/08-present
<i>Photography Assistant/Intern</i> Studio D, Hearst Corporation, New York, NY -Assist photographers during shoot in addition to set up and break down of sets -Receiving and return merchandise for photographers, in addition to preparing props for setup -Maintain organization and cleanliness of all studios, prop/fashion rooms, supply closets, and office areas.	06/08-12/08
<i>Photographic Night Manager</i> Hallmark Institute of Photography, Turners Falls, MA -Assisted in photographic equipment maintenance, inventory, and troubleshooting -Maintained cleanliness and organization of all studios, labs, and classrooms -Responsible to opening and closing of a 40,000 square foot educational center	09/07-05/08
<i>Assistant Director, Program Coordinator, Facilitator</i> New Student Programs and Services, Kutztown University, Kutztown, PA -Assisted in planning, development, and implementation of orientation program for 2,500+ students -Oversaw hiring, training, scheduling, development, and evaluation for 28 student staff members -Aided in concept and design of brochures, manuals, and other marketing materials for program	01/01-08/07
<i>Photography Lab Monitor, Teachers Assistant</i> Fine Arts/Art Education Department, Kutztown University, Kutztown, PA -Assisted with Digital Media Art and Photography classes -Tutored students in all digital and wet process equipment, techniques, processes, software, etc...	09/04-05/07
<i>Residence Director, Staff Coordinator, Community Assistant</i> Housing and Residential Services, Kutztown University, Kutztown, PA -Managed two residence halls housing 250+ students -Responsible for recruitment, selection, training, development, and evaluation of 25 student staff members -Maintained all residence hall files, rosters, reports, inventories, and certified mail	01/01-05/07

SELECTED HONORS & ACTIVITIES

- Hallmark Institute of Photography Night Manager- 2007-08
- Hallmark Institute of Photography Student Open House Chairperson- 2007-08
- Franklin County's Relay for Life Photographic Team- 2007-08
- St. Jude's Children's Hospital Freshmen Fundraising Coordinator- 2005-07
- Kutztown University On-Campus Event Photographer- 2002-07
- Kutztown University Student Graduation Commencement Speaker- 2005